

ONLINE LICENSE RENEWAL INSTRUCTIONS

To renew online, follow the steps below.

1. Go to www.Dhmm.maryland.gov/psych and select Renewal
2. Enter your 5 digit license number
3. Enter your password (last 4 digits of your social security number)
4. Complete the following 5 menu items
 - General Application Information
 - Character and Fitness questions (*explanations and documentation maybe required*)
 - Psychology Associate Update
 - Unlicensed Workers Exempt from Licensure
 - Continuing Education (*If flagged for an audit you must **MAIL** your CE documentation to the Board within two days*)

The RED arrow for each menu item will TURN GREEN once the section is completed.
ALL ARROWS MUST BE GREEN TO PROCESS YOUR APPLICATION.

5. Select payment option. Renewal fee - \$436.00 (\$400.00 renewal fee and \$36.00 MHCC fee)
 - Visa or MasterCard
 - Mail check (**Check or money order must be mailed to the Board within 24 hours of your renewal submission. NO EXCEPTION**)

For technical assistance contact swagata.pramanik@maryland.gov or at 410-764-2461 for other questions call 410-764-4787.